If we do a check-in option on the main screen and then when that is clicked we can do tabs for “Student” and “Staff”, and if the student is selected for Release then the following DOM window is displayed.

I was looking at the “RELEASE TEAM” information and I wanted to share with everyone what I am thinking could be a start at the logic and window.

Once either the Staff Status or the Student Status is modified on the check-in screen and the Status of Released is selected, then a new DOM window for the Release Team should come up.

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| --- | --- | --- | --- | --- |
| |  | | --- | | Received | | Transferred | | **Released** |   Student Status | The Staff Status could be a dropdown encompassing 3 data types:   1. Staff Received or Checked-In (default) 2. Staff Transferred – if this is selected then another dropdown will pop-up on the window to denote the various types of student transfer methods. 3. **Staff Released from GCPS** |

Once released, the student may be sent back to check-in from the holding area - as the adult is not a proper match to pick up the student.

In this case a new option should be available on the Student DOM to accommodate the fact that the student was unable to be released and must be check-in again.

Once released verification must be done prior to final release of student, so the Release DOM Window should encompass this information. These are basically check boxes and signature information as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Verify ID of Student Image result for image of check  Verify Authorized Adults Image result for image of check  Verify Adult Match to Govt. ID Image result for image of check   |  | | --- | | James Ford |   Verifier Name   |  | | --- | | Pat Patterson |   Authorized Adult Signature | Final disposition and release following verification process:   * Ability to verify identity of student by name, ID, and photo. (Y/N check box) * Ability to verify authorized adults listed to receive custody to parent/guardian. (i.e. Y/N checkbox). * Ability to match name on record of authorized adult to the government issued ID presented. (Y/N check box). * Text box for verifier to type their name. * Signature block to receive student by authorized adult. |

Of course, metrics will also be collected in the DB once the student is released, such as time of release, etc.